

**ATTACHMENT A1
INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR
COMMITMENT FORM¹**

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in “**TOTAL BID AMOUNT**” should match the amount entered in the Attachment D, Cost Proposal Template. The IVOSB subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. However, the subcontractor commitment shall apply to the life of the contract including any time after the initial term. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If the Respondent to the solicitation is an IVOSB certified entity, the letter confirming same should be submitted with their response. Therefore, the Respondent has the responsibility to alert IDOA of their certification. The IVOSB Respondent will receive the total points for the IVOSB evaluation criteria per section 3.2.7. Additional ISVOB subcontractors must be included if the IVOSB Respondent is seeking the additional bonus point.

The IVOSB respondent must list their **company contact information only** on the IVOSB Subcontractor Commitment Form.

Failure to address these goals may impact the evaluation of your Proposal. The Department will verify all information included on the IVOSB Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed IVOSB subcontractors meet the following criteria:

- Must be listed on Federal Center for Veterans Business Enterprise VETBIZ at <https://www.vetbiz/va/gov/vip/> under INDIANA, or listed at State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date.
- Prime Contractor must include with their proposal the subcontractor’s veteran business Certification Letter provided by either IDOA or Federal Govt. VETBIZ at <https://www.vetbiz/va/gov/vip/>, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE (see Section 1.21) or IVOSB
- IVOSB must have a Bidder ID (see [Section 2.3.8 - Department of Administration, Procurement Division](#)).
- A Prime Contractor who is an IVOSB **can** count their own workforce or companies to meet this requirement, (see IAC 25-9-4-1 (c))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified as listed in the VETBIZ federal registry, at <https://www.vetbiz/va/gov/vip/> under INDIANA or at State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>. Must be used to provide the goods or services specific to the contract.

INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR LETTER OF COMMITMENT

A signed letter(s), on company letterhead, from the IVOSB(s) must accompany the IVOSB Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the IVOSB of its subcontract amount, a description

¹ The Indiana Veteran Business Program is governed by IC 5-22-14 and 25 IAC 9.

of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. For scoring purposes only, the IVOSB subcontractor amount and subcontractor percentage is based on the initial term of the contract. However, the subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound by the rules and requirements of the State’s IVOSB Program. Questions involving the regulations governing the IVOSB Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at indianaveteranspreference@idoa.in.gov, (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

STATE OF INDIANA IVOSB SUBCONTRACTOR COMMITMENT FORM

RFP#: 24-76492

TOTAL BID AMOUNT: 650,000.00

Company Name: Veteran Strategies	Contact Person: Robert Vane	
Address: P.O. Box 2909 Indianapolis, IN 46206	E-mail: Robert@veteranstrategies.com	
	Telephone Number: (317) 696-9443	Fax Number: ()
Sub-Contract Amount: \$19,500	Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Robert Vane will develop a strategic communication plan to reach the community of interest for the newly developed School-based Mental Health Provider Endorsement.	
Sub-Contract Percentage of Total Bid: 3%		
Provide approximate dates when Sub-Contractor will perform on this project: May 1, 2024-January 31,2026		

Company Name:	Contact Person:	
Address:	E-mail:	
	Telephone Number: ()	Fax Number: ()
Sub-Contract Amount:	Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:	
Sub-Contract Percentage of Total Bid:		
Provide approximate dates when Sub-Contractor will perform on this project:		

Respondent Firm
 Paramount Health Data Project, Inc
 Address
 5601 Crawfordsville Rd, Suite 903
 City/State/Zip Code
 Indianapolis, IN 46224
 Representative
 Tommy Reddicks
 President, Board of Directors
 Date 3-25-24

Telephone Number
 (317) 691-5347
 Fax Number
 Email Address
 Treddicks@paramountindy.org
 Authorizing Signature

 Printed Name and Title

X Please check if additional forms are attached.
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FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION
Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204

May 11, 2022

Mr. Robert Vane
Veteran Strategies, Inc.
1321 Olive St.
Indianapolis, IN 46203

Subject: Indiana Veteran Owned Small Business Enterprise Certification

Dear Mr. Vane,

Congratulations! The Indiana Department of Administration Division of Supplier Diversity (“Division”) is pleased to inform you that **Veteran Strategies, Inc.** is hereby certified as an Indiana Veteran Owned Small Business Enterprise (“IVOSB”).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted as IVOSB participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
80170000	Public relations and professional communications services
80171503	Public relations situation and issues and risk analysis

Veteran Strategies, Inc. certification is valid from **May 11, 2022**, through **May 11, 2024**. Annually, the company must complete the Affidavit of Continued Eligibility Form and submit it to the Division. The company must complete the recertification process every two years. The Division recommends that you start this process at least 90 days before the expiration of the company’s certification to avoid any lapse in your certification. More information regarding this process and additional information about the IVOSB program and available opportunities can be found at: <https://www.in.gov/idoa/2863.htm>.



March 23, 2024

Teresa Deaton-Reese, CPPB, CPPO
Procurement Consultant
Indiana Department of Administration Procurement Division
402 W. Washington St., Room W468 Indianapolis, IN 46204

Dear Ms. Deaton-Reese,

This letter serves as acknowledgement that Veteran Strategies has agreed to serve as a subcontractor to Paramount Health Data Project, Inc. for the following work to be performed as part of the School Based Mental Health Provider Endorsement (RFP 24-76492):

- Provide professional advice to PHDP in service of the goals of Deliverable 5: collaborating and building relationships with licensing institutions (IPLA, IDOE), and licensing institutions that will result in the School Based Mental Health Provider Endorsement training to qualify for CEUs or other qualifying endorsements.
- Public outreach to traditional electronic and print media to promote the School Based Mental Health Provider Endorsement and to promote the need for additional school based mental health supports.

This work entails a minimum commitment of at least \$19,500, which is 3% of all 21 months of the total bid amount of \$650,000.00. The work will begin May 1, 2024 and last to January 31, 2026 if options are exercised by the State of Indiana.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert Vane', written in a cursive style.

Robert Vane
President and CEO
Veteran Strategies, Inc.